



Internal Services Department (ISD) - Utilization Plan to Increase Awards to PPEs

Procurement – ISD has established and implemented the following procurement program components as its Utilization Plan to increase the number of awards to the County’s Preference Program Enterprises (PPEs):

- ✓ Simplified Acquisition Process (SAP) – With the implementation of SAP on October 1, 2016, ISD is able to award orders between \$5001 and \$24,999 to a certified PPE by obtaining (2) valid quotes. ISD is committed to use the SAP for any qualifying requirement(s) that need to be solicited.
- ✓ Delegated Authority (Up to \$5,000) – Authorizes County departments to award purchase orders for goods or services to a certified PPE without a solicitation. ISD is committed to use Delegated Authority for any qualifying requirement for goods or services.
- ✓ PPE agreement vendors – ISD is committed to using those agreements held by a certified PPE(s) whenever there is a requisite need for an item(s) covered under such agreement(s).

Service Contracting – ISD has established and implemented a process by which its service contracts are evaluated at the envision phase for further PPE inclusion. For example:

- ✓ Architectural & Engineering Master Agreements – 10 of 14 contracts were awarded to certified Local Small Business Enterprises (LSBE’s) in July 2018.



ISD Utilization Plan Report

ISD is pleased to submit its PPE utilization report for the first quarter of Fiscal Year 2018-19.

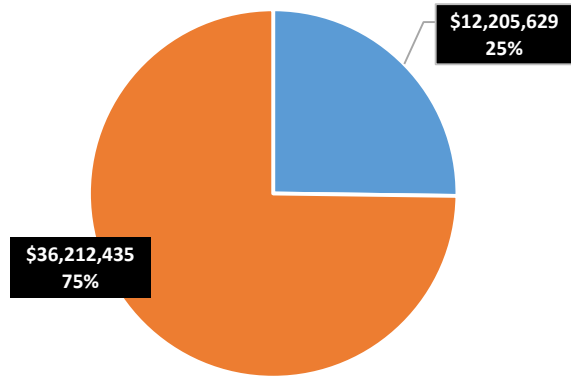
Contact Person:

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Internal Services Department F/Y 2019 1st Quarter (7/1/18 – 9/30/18)

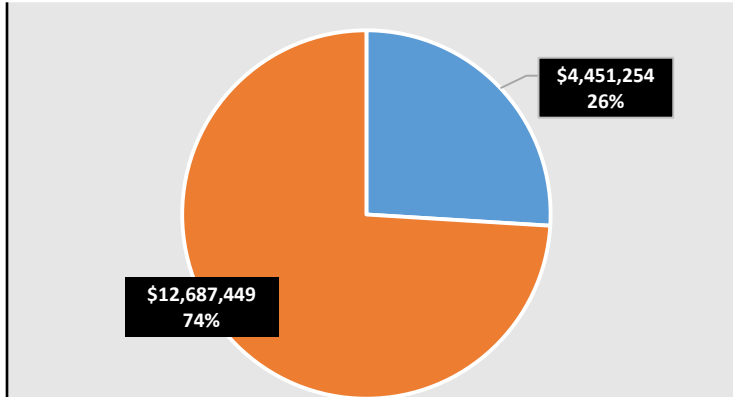


■ PPE ■ Non-PPE

ISD Total Spend:
\$48,418,064

Preference Program Enterprise (PPE)
ISD Total Spend:
\$12,205,629

Equate to 25%

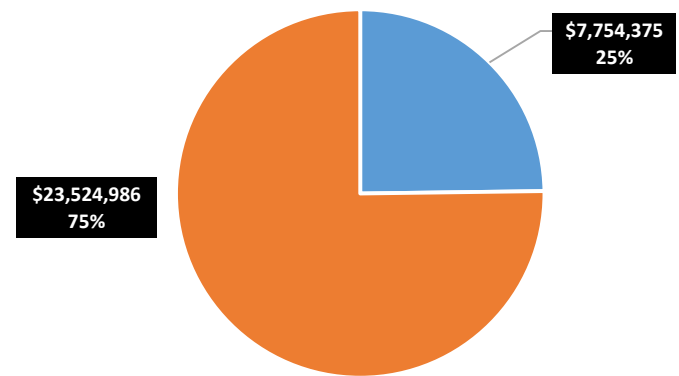


■ PPE ■ Non-PPE

ISD Non-Agreement Spend:
\$17,138,703

Preference Program Enterprise (PPE)
Total Spend:
\$4,451,254

Equate to 26%



■ PPE ■ Non-PPE

ISD Agreement Spend:
\$31,279,361

Preference Program Enterprise (PPE)
Total Spend:
\$7,754,375

Equate to 25%