



Internal Services Department (ISD) - Utilization Plan to Increase Awards to PPEs

Procurement – ISD has established and implemented the following procurement program components as its Utilization Plan to increase the number of awards to the County’s Preference Program Enterprises (PPEs):

- ✓ Simplified Acquisition Process (SAP) – With the implementation of SAP on October 1, 2016, ISD is able to award orders between \$5001 and \$24,999 to a certified PPE by obtaining (2) valid quotes. ISD is committed to use the SAP for any qualifying requirement(s) that need to be solicited.
- ✓ Delegated Authority (Up to \$5,000) – Authorizes County departments to award purchase orders for goods or services to a certified PPE without a solicitation. ISD is committed to use Delegated Authority for any qualifying requirement for goods or services.
- ✓ PPE agreement vendors – ISD is committed to using those agreements held by a certified PPE(s) whenever there is a requisite need for an item(s) covered under such agreement(s).

Service Contracting – ISD has established and implemented a process by which its service contracts are evaluated at the envision phase for further PPE inclusion. For example:

- ✓ Custodial Contract – Divided contracts eight geographic regions, thus providing greater opportunity for PPE awards.
- ✓ Reviewing Landscaping Contract to increase geographic regions, thus providing greater opportunity for PPE awards.



ISD Utilization Plan Report

ISD is pleased to submit its PPE utilization report for the third quarter, and a quarter-over-quarter summary for Fiscal Year 2016-17.

Contact Person:

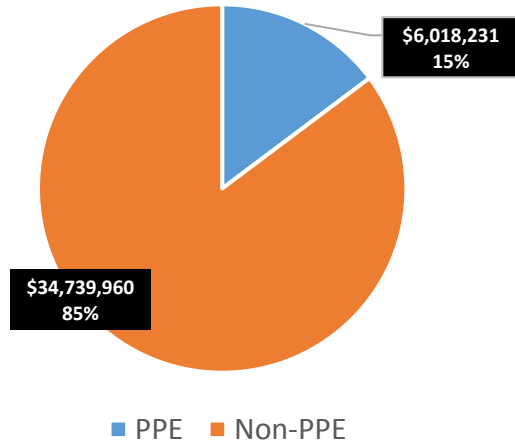
Ms. Yvonne Parker, Section Manager
Medical Acquisitions; and
ISD's Small Business Advocate

Email: y Moore-parker@isd.lacounty.gov



Internal Services Department F/Y 2017

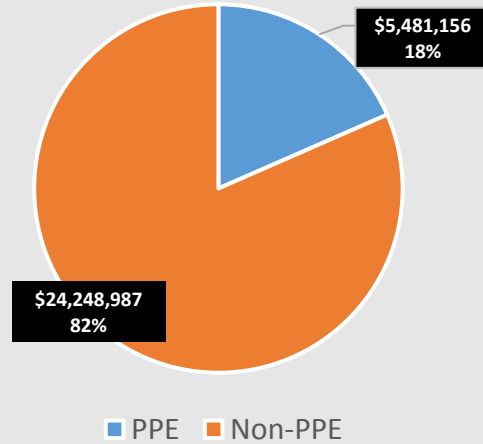
3rd Quarter (1/1/17 – 3/31/17) (include Simplified Acquisition Process)



ISD Total Spend:
\$40,758,191

Preference Program Enterprise (PPE)
ISD Total Spend:
\$6,018,231

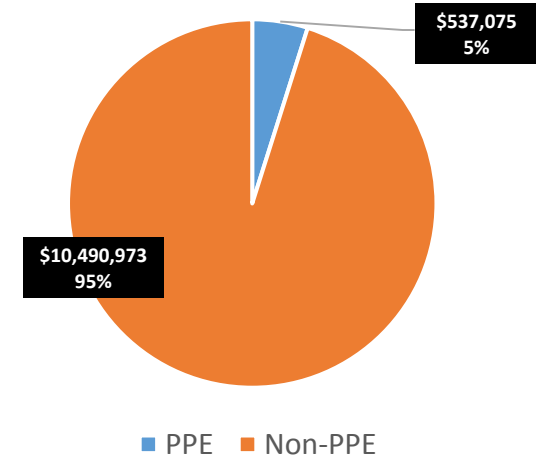
Equate to 15%



ISD Non-Agreement Spend:
\$29,730,143

Preference Program Enterprise (PPE)
Total Spend:
\$5,481,156

Equate to 18%



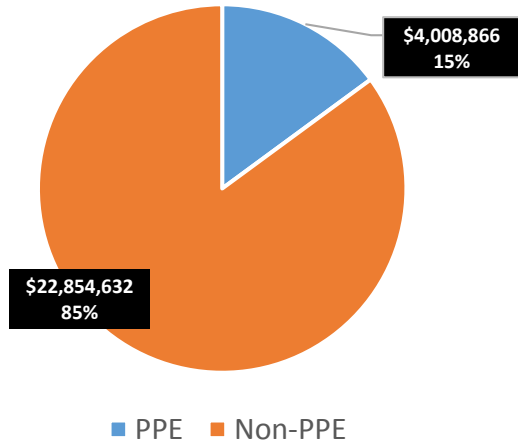
ISD Agreement Spend:
\$11,028,048

Preference Program Enterprise (PPE)
Total Spend:
\$537,075

Equate to 5%



Internal Services Department F/Y 2017 Total Spend (Quarterly Comparison)

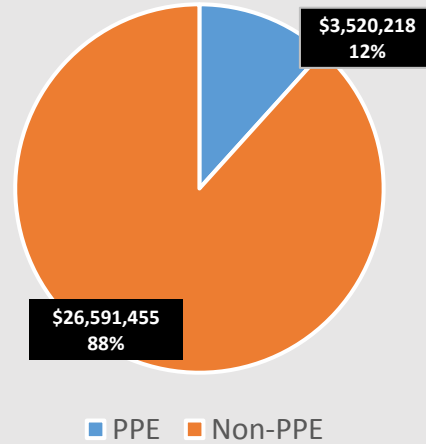


1st Quarter (7/1/16 – 9/30/16)

Total Spend:
\$26,863,498

Preference Program Enterprise (PPE)
ISD Total Spend:
\$4,008,866

Equate to 15%

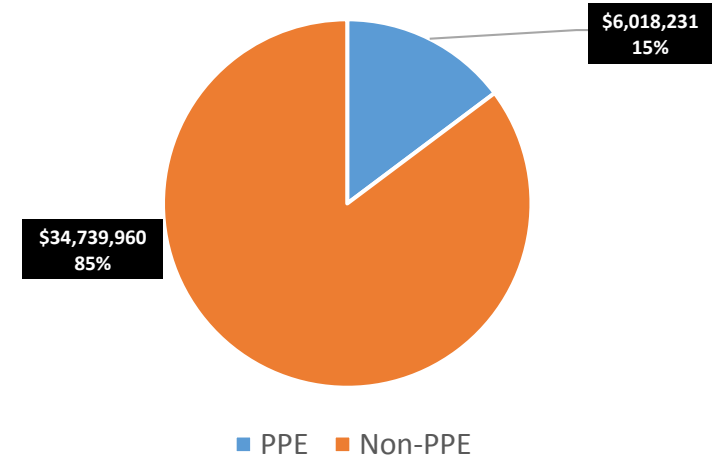


2nd Quarter (10/1/16 – 12/31/16)

Total Spend:
\$30,111,673

Preference Program Enterprise (PPE)
ISD Total Spend:
\$3,520,218

Equate to 12% (-3% last quarter)



3rd Quarter (1/1/17 – 3/31/17)

Total Spend:
\$40,758,191

Preference Program Enterprise (PPE)
ISD Total Spend:
\$6,018,231

Equate to 15% (+3% last quarter)