

Countywide Services Contract Solicitation Protest Policy

On April 6, 2004, the Board of Supervisors adopted the Countywide Services Contract Solicitation Protest Policy (Protest Policy). This Protest Policy became effective on May 6, 2004 and addresses vendor protests on solicitations related to Board-approved services contracts.

The Protest Policy:

- provides a formal process for vendors to submit their issues and concerns during various phases of a solicitation;
- ensures that all County departments utilize standard procedures and forms in handling vendor protests; and
- ensures that standard language is included in all services contract solicitation documents informing vendors of the County's Protest Policy.

Implementation of the Protest Policy will result in consistent practices amongst County departments, enhance the integrity of the contracting process, and improve vendor relations.

The actual protest process is described in each individual solicitation document.